



## **NCTV Meeting Minutes March 16, 2017**

**Board members present:** Vance Ashe (President), Brent Ainsworth, Trent Anderson, Nazario Ayala (Treasurer), Yancy Hawkins, Claudia Laughter, Tiffany Benson.

**Non-voting members present:** Pam Haessly (Executive Director/Secretary).

**Public Comment:** Marcus Okun and Nick Coccellato updated the Board on current projects they are working on, and Marcus noted that two of the desktop computers are showing signs of wear and tear.

**CALL TO ORDER:** Meeting called to order at 12:02 p.m. by President Vance Ashe.

**Approval of Final Agenda** - Brent motioned to approve the Agenda; Yancy seconded. All in favor.

### **CONSENT CALENDAR**

Yancy made the motion to approve the February Minutes. Nazario seconded. All in favor.

### **GENERAL BUSINESS:**

**Financials** – Yancy will send a letter to former NPAT employees regarding the need to rollover their APPLE account. No additional word from the IRS.

In response to Marcus' report on the two computers beginning to fail, Vance directed Pam to research leasing computers, and financing through Apple.

Claudia reported that the next PEG check is in the mail.

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**Legal Matters** - Vance advised the Board that he met with NCTV Attorney, Matt Pavone, to prep Vance for the upcoming deposition (Tucker case).

**E.D. Report** - Pam showed the Board the new rack cards that were recently created for upcoming events such as the Chamber's Business Showcase, and reported on other current projects. Pam also requested that the Board consider approving a bid from a Professional Organizer to help organize the office, allowing for greater efficiency. Claudia requested that Pam get a 2<sup>nd</sup> quote from a similar vendor, and, have the current vendor specific specifically what services she will offer for the cost. Pam inquired about the expiration of the City of Novato AV Tech position; Claudia will check on the expiration of that contract.

Pam mentioned that an Archival Producer requested the rights to 11 clips totaling 18 seconds of footage from Emmy Award winning, NPAT produced documentary, "Hidden Bounty". Producer by former NPAT staff. NCTV does not have the master (uncompressed) footage, nor any contract, or any information on the copyright of this documentary. The Board suggested that NCTV obtain a copy of the original footage from the agency that awarded the Emmy.

Meeting adjourned at 1:02 p.m.